

12 JAN 1959

MEMORANDUM FOR: Chief, Economic Research Area
Chief, Geographic Research Area
Chief, [REDACTED]

25X1B4d

SUBJECT : Change in Numbering System of
ORR Reports

1. The following change in ORR report numbering has been approved by the DD/I in accord with Agency Publications Board policy. Effective immediately for all series of Office Intelligence reports, a calendar numbering system will replace the cumulative system used heretofore. Reports within each series, such as an Intelligence Memorandum (IM), will show the year and the number with the report series designator. As an illustration, the first IM to be issued in 1959 will be designated CIA/RR IM 59-1.

2. You are requested to ensure that reporting now in reproduction is modified accordingly. Any specific problems arising in this changeover should be referred to the Control Staff for resolution.

OTTO F. GUTHRIE
Assistant Director
Research and Reports

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